



SPORTS UNIVERSITY OF HARYANA, SONIPAT

(Established by the State Legislature Act, 21 of 2022)

Bid Reference No. SUOH/GEN/2025/005

Price Rs: 500/-

**Notice inviting Bids for establishment and Operation of
Health Point
In Sports University of Haryana**



**SPORTS UNIVERSITY OF HARYANA, RAI, SONIPAT-131029
Haryana, INDIA**

**Request for Bids – Health Point
(Two-Envelope Bidding System)**

SPORTS UNIVERSITY OF HARYANA, RAI, SONIPAT-131029

(A State Govt. University Established under the State Legislative Act, 21 of 2022)

Website: <https://www.suoh.ac.in>



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Time schedule for bid process

Date of publication of bid notification on official website	16-10-2025
Sale of bid document commence from	16-10-2025
Last date for Sale of bid document	01-11-2025
Pre-bid meeting (offline)	24-10-2025
Last date for receipt of duly filled in bids	01-11-2025 (11:00 AM)

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1. INTRODUCTION:

Sports University of Haryana Rai, Sonapat (Haryana) has been Established under the State Legislative Act, 21 of 2022 for the promotion and development of education in the field of Sports. At present approx. 700 students are staying in the campus and availing facilities in this University and about 80 Officers / Faculty and employees are working in this University.

2. NOTICE INVITING BID

Sealed bids are invited on behalf of the Registrar, Sports University of Haryana, Rai (Sonipat) from interested and eligible bidders for running a Health Point within the University premises as per the following details:

S.No.	Booth Details	Location	Minimum Monthly Rent (Rs.)
1	Health Point	Near Shooting Range	₹5,000 + (Electricity and Water Charges on Actual basis)

Bid documents can be downloaded from the University website www.suoh.ac.in

Completed bids, in all respects, should be submitted in a sealed envelope super scribed “Bid for Health Point at Sports University of Haryana, Rai” addressed to Registrar, Sports University of Haryana, Rai, Sonipat – 131029.

"TWO BIDS SYSTEM" shall be followed for this bid. Bidder should take due care to submit the in accordance with requirement in sealed covers. Bids received shall be evaluated as per the Criteria prescribed in the bid document. University will not entertain any modifications subsequent to opening of bids and bids not conforming to bid conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per requirement of bid document specifying their acceptance to all the clauses of Bid Evaluation Criteria, General terms and conditions and compliance to the Scope of Work requirement etc.



3. Bid Fee and EMD

- Bid Fee: ₹500/- (non-refundable)
- Earnest Money Deposit (EMD): ₹50,000/- (refundable)

Both to be submitted via Demand Draft in favor of Registrar, Sports University of Haryana, payable at Sonipat.

In case of any clarification required relating to this bid, the same can be sought from Deputy Registrar (Gen.), Sports University of Haryana, Rai, Sonipat, Email:- generalbranch@suoh.ac.in

4. SCOPE OF WORK

The successful bidder shall:

1. Operate and maintain the Health Point within the allotted area.
2. Ensure quality, hygiene, and cleanliness at all times.
3. Deploy adequate manpower, furniture, and equipment for smooth operation.
4. Display rate list (approved by University) prominently.
5. Refrain from selling banned or restricted items (e.g., tobacco, alcohol, pan masala, etc.).
6. Pay electricity charges based on sub-meter readings in addition to monthly rent and water charges.

5. Security Deposit

The successful bidder shall deposit ₹25,000/- (Rupees Twenty-Five Thousand only) as an interest-free Security Deposit within 10 days of award of contract. The EMD may be adjusted against the Security Deposit.

6. Duration of Contract

The lease term shall initially be for one year, extendable for further duration as mutual agreed based on satisfactory performance and approval by the University authorities.



7. Eligibility Criteria

1. The bidder should be resident of Haryana.
2. The applicant should have minimum qualification of matriculation.
3. The age of the applicant should be 18 years to 55 years on the last date for submission of applications.
4. The applicant should have bank balance of at least Rs. 50,000 during any six months in the last two years.
5. The bidder must have experience in running a canteen/fruit & juice shop or similar food outlet for at least one year.
6. Should possess a valid FSSAI License and all other statutory clearances.
7. Preference will be given to bidders with experience in educational institutions or government campuses.
8. Self-Attested documents should be provided.



8. GENERAL TERMS AND CONDITIONS

1. Please read the Terms & Conditions carefully before filling up the document. Incomplete Bid Documents will be rejected.
2. Before submitting the bid, details of documents to be attached may be verified from the Check List given in Technical Bid of the Bid Document.
3. The bidders, who download the Bid Document from this University website, are required to submit a separate demand draft for Rs.500/- towards the cost of the Bid document. **THIS DEMAND DRAFT IS REQUIRED TO BE SUBMITTED WITH THE TECHNICAL BID.** Downloaded Bid Documents submitted without demand draft towards the cost of Bid Document shall be rejected.
4. The Bidder must write the name & complete postal address of the bidding firm on the back side of the Demand Draft(s).
5. All pages of the Bid Document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the Terms and Conditions of this Bid.
6. This University reserves the right to obtain feedback from the previous/present clients of the Bidder and also depute its team(s) to inspect the site(s) at present contract(s) for on-the-spot first-hand information regarding the quality of food and services provided by the Bidder. Decision of University with regard to award of the contract will depend upon the feedback received by it from the previous/ and present clients and also from its team(s) deputed for the purpose. The decision of the University in this regard will be final and binding on all bidders.
7. Bid shall be submitted in University official bid form only. If submitted in any other manner, the same shall be summarily rejected.
8. Bids received without the prescribed Earnest Money Deposit (EMD) shall be rejected. Bidders who have NSIC Exemption Certificate are not required to deposit the amount towards Earnest Money Deposit.
9. No paper shall be detached from the Bid Document.
10. The name and address of the bidder shall be clearly written in the space provided for the purpose and no over-writing, correction; insertion shall be



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permitted in any part of the bid unless duly countersigned by the bidder. The bid should be filled in and submitted strictly in accordance with the instructions contained herein; otherwise the Bid is liable to be rejected.

11. Pre-bid meeting will be held on 24-10-2025 at 11:30AM in the Office of General Branch, Sports University of Haryana, Rai.
12. The Financial bids submitted by all bidders should be valid for at least for a minimum period of three months from the date of opening of Technical Bids.
13. Person signing the bid or other documents connected with bid must clearly write his/her name and also specify the capacity in which signing.
14. Before submitting the filled-in Bid Document to the University, the bidders may seek clarification(s), if any, from General Branch by visiting the University during working hours.
15. The successful bidder will have to enter into an agreement with the University.
16. Canvassing in any form will make the bid liable to rejection upfront.
17. The bidder shall install emergency lighting / gas cylinders, and fuel supply etc.
18. If wastage of any resource is found, appropriate penalty will be imposed by University Authorities.
19. The Bidder's crew shall not be allowed to use any other service area situated outside the Booth area.
20. Washing clothes, vehicles etc. are not allowed in the University campus.
21. The responsibility for dispose of garbage is solely on bidder.
22. Any person of the Committee constituted by University can do a surprise check during the office time to check the quality of food and hygiene.
23. The contractor will do regular pest & flies control at his own cost.
24. The bidder will be required to submit anti-profiteering format under GST laws after finalization of bid.
25. All payments made to contractor will be subject to applicable Tax Deduction at Source.
26. Having not been blacklisted by Govt. Deptt. during the last 3 years. (an undertaking shall require to be submitted by the bidder along with his/her Technical bid.)
27. All statutory liabilities with respect to the person's deployed by the bidder shall require



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to be taken care by the bidder like PF, ESI, etc. and the university at no time shall be liable for any such default/penalty/proceedings in this regard.

9. Menu and Approved Rates

S.No.	Item	Quantity	Rate (₹)
1	Milk/ Milk Products (Paneer/Dahi/Ghee/Lassi)		on MRP
2	Flavoured Milk		on MRP
3	Watermelon Juice	400 ml	30
4	Grapes Juice	400 ml	60
5	Banana Shake	400 ml	40
6	Pineapple Juice	400 ml	50
7	Orange Juice	400 ml	50
8	Apple Juice	400 ml	60
9	Mango Shake	400 ml	50
10	Papaya Shake	400 ml	40
11	Pomegranate Juice	400 ml	70
12	Mosambi Juice	400 ml	50
13	Beetroot-Carrot Mix	400 ml	50
14	Vanilla Milkshake (with ice cream)	400 ml	50
15	Strawberry Milkshake (with ice cream)	400 ml	50
16	Chocolate Milkshake (with ice cream)	400 ml	50
17	Seasonal Fruits		On local fruit market rates
18	Any other related items(to be decided by the University authorities)		

*Note: The University reserves the right to revise rates or menu items as deemed necessary.



10. Selection Process

1. The bids are to be submitted in two parts-
 - (i) Sealed Technical Bid, along with a Demand Draft for Rs.50000/-, drawn in favour of **Registrar, Sports University of Haryana, Rai, Sonapat** payable at Rai, towards Earnest Money Deposit (EMD) in one sealed envelope super-scribed **“TECHNICAL BID FOR HEALTH POINT AT SPORTS UNIVERSITY OF HARYANA, RAI, SONEPAT”**. Bid Document received without EMD will be summarily rejected;
 - (ii) Sealed Financial Bid placed in a separate envelop super-scribed: **“FINANCIAL BID FOR HEALTH POINT AT SPORTS UNIVERSITY OF HARYANA, RAI, SONIPAT”**
2. The above mentioned two sealed envelopes should bear the name and complete postal address of the bidder. Sealed envelopes containing Technical Bid and Financial Bid should be placed in a bigger envelop super-scribed "Bid for Health Point". This bigger envelope, bearing the name & complete postal address of the bidder, should be addressed to The **Registrar, Sports University of Haryana, Rai, Sonapat** and handed over in the office of General Branch, on or before 01-11-2025 at 11 AM. Bids received after due date & time shall not be accepted.

OPENING OF BIDS

1. The Financial Bids of only technically acceptable bids will be opened for further consideration. The decision of the University in this regard will be final and no requests etc. will be entertained from the bidders. The date and time of opening of financial bid(s) will be intimated only to such bidders who are found eligible/ technically qualified as per evaluation criteria prescribed by the University.
2. EMD of the unsuccessful bidders will be returned, without interest, after finalization of contract.



EVALUATION OF FINANCIAL BIDS

1. From among the bidders short listed after the evaluation of the Technical Bid, the Lowest - I Bid will be decided at the time of finalization of bid. The bidder quoting overall lowest rate per menu will be considered as L – 1 and the bidder quoting higher H-I monthly rent. In case two or more bidder quoting same rates. preference will be given to the bidder having maximum experience.
2. The successful bidder shall be required to enter into an agreement with this University.



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11. UNDERTAKING BY THE CONTRACTOR

I/We have carefully gone through the various terms and conditions mentioned in bid document for opening Health Point at Sports University of Haryana, Rai (Sonapat). I/We agree to all these conditions and offer to open Health Point at University. I/We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We have acquainted ourselves with the tasks required to be carried out, before making this offer. I/We hereby sign this undertaking in token of our acceptance of various conditions mentioned in the bid document.

Place _____

Dated: _____

Name & Signature of Authorized
Person with stamp

Address: _____

Phone No.:

(R): _____

(M): _____



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Annexure-I

12. PERFORMA OF TECHNICAL BID

FOR ESTABLISHMENT AND OPERATION OF HEALTH POINT AT SPORTS UNIVERSITY OF HARYANA, RAI, SONEPAT.

1. Name of the Contractor: _____

2. Address of the Caterer: _____

Phone No.: _____ (Mo.) _____ (Fax.) _____

Declaration:

Required Documents	Attached / Not Attached
Name of the Bidder/Company:	
Address & Contact Number:	
Key Contact Person (Name, Designation, Mobile, Email):	
Registration Details of Organization:	
Experience in Running Similar Shops (with documents):	
FSSAI License Number (attach copy):	
PAN/GST Details:	
Any relative employed at SUOH (Yes/No):	

Declaration:

I have read and understood the Terms & Conditions and agree to abide by them.

Name:

Date:

Address:

Seal:

Signature of Applicant:

**Annexure-II****13. Financial Bid Proforma**

S.No.	Item	Quantity	Maximum Rate (₹)	Rate to be Quoted by Contractor (In Rs.)*
1	Milk	500 ml	on MRP	
2	Flavoured Milk	200ml	on MRP	
3	Watermelon Juice	400 ml	30	
4	Grapes Juice	400 ml	60	
5	Banana Shake	400 ml	40	
6	Pineapple Juice	400 ml	50	
7	Orange Juice	400 ml	50	
8	Apple Juice	400 ml	60	
9	Mango Shake	400 ml	50	
10	Papaya Shake	400 ml	40	
11	Pomegranate Juice	400 ml	70	
12	Mosambi Juice	400 ml	50	
13	Beetroot-Carrot Mix	400 ml	50	
14	Vanilla Milkshake (with ice cream)	400 ml	50	
15	Strawberry Milkshake (with ice cream)	400 ml	50	
16	Chocolate Milkshake (with ice cream)	400 ml	50	
17	Seasonal Fruit		On local fruit market rates	
18	Any other related items(to be decided by the University authorities)			
19	Monthly Rent			

Note: The Contractor will have to provide the rates at which they can provide the item/s. These rates should be lower than or equal to the rates mentioned above.

Dated: _____

Place: _____

Full Name, Signature of Authorized Person